

## **Native American Heritage Fund Board (NAHFB) Meeting**

April 15, 2022

### **1. Meeting Called to Order**

Chairperson Jamie Stuck called the meeting to order at 11:10 a.m.

#### **A. Native American Heritage Fund Board Members present:**

Jamie Stuck, Chairperson  
Dorie Rios, Vice Chair  
Melissa Kiesewetter, Treasurer  
Liz Kinnart, Secretary  
Kimberly McClellan

#### **Others present:**

Kelli Scott, Calhoun County Administrator/Controller  
Susan Connolly, Calhoun County Executive Assistant  
Leia Fuller-Monk, NHBP Tribal Government Communications Manager

### **2. Approval of Meeting Agenda for Friday, April 15, 2022**

Approved without objection.

Kelli Scott explained the February meeting was canceled and rescheduled to this day due to the Open Meetings Act and the necessity to meet in-person and achieve quorum as well as the ability to cast unanimous votes among all five board members.

### **3. Approval of Meeting Minutes from Friday, July 16, 2021**

Approved without objection.

### **4. Public Comment**

There was none.

### **5. Old Business Items:**

There was none.



## **6. Correspondence:**

### **A. Petoskey Schools 2021 Grant Update.**

Kelli Scott highlighted the email correspondence from Petoskey Schools, giving the Board updated on progress made through 2021 related to their mascot change with the use of their grant award of 2020. The link provided photographs of the project.

### **B. Second Wave Media Article.**

Ms. Scott noted that this was a recent local online news article discussing a new major educational initiative improving Tribal curriculum and teacher resources from the Education Youth Learn Work Group.

Jamie Stuck shared highlights of the new formal curriculum.

Melissa Kiesewetter emphasized the importance of how the NHBP led this effort to create a new resource manual and how the communications department is also playing a key role. She shared that the resource manual is for educators and that it may help increase efforts to change offensive mascots as well as opening resources and tools to support teaching, all of which can be found on the website, [www.cmted.org](http://www.cmted.org).

### **C. Monroe Community College 2021 Grant Update.**

Kelli Scott noted this email correspondence was to inform the Board of a final report from the college related to their 2019 grant which was in partnership with the National Park Service.

Jamie Stuck shared his perspective from a recent Tribal democratic caucus presentation at a United Tribes of Michigan meeting, noting that the presenter was concerned about this grant award. Stuck added that the NHBP Tribe may follow up from a legal standpoint with MCCC regarding compliance with the grant requirements and the Tribal/State compact

Melissa Kiesewetter explained further information about the 12 sovereign nations and their recognition by the federal government. Ms. Kiesewetter informed of the Three Fires reference, cultural beliefs and how teachers are representing various tribes and presence in the classroom. Melissa shared what grantees bring to the group and what other organizations they support and stressed researching who the community partners are with future grant applications to ensure the NAHF Board can stand behind their intent and underlying missions.

Kelli Scott mentioned other emails received regarding the 2022 grant cycle, including Chippewa Hills School District, the Kalamazoo Nature Center, Saranac Schools, and the LIFT Teen Center.



Jamie Stuck noted that there are difficulties getting accurate data from school districts relating to student counts of Native American students, which affects their Title 6 funding. Stuck added that the NAHF may want to consider projects received related to these data sharing issues.

## 7. New Business Items:

### A. Election of Officers for 2022

Dorie Rios **motioned** to keep the same officers as the previous year.  
Kimberly McClellan – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

Jamie Stuck, Chairperson  
Dorie Rios, Vice Chair  
Liz Kinnart, Secretary  
Melissa Kieswetter, Treasurer

### B. Administrative Services Agreement with Calhoun County

Kelli Scott reported there were no changes to language with the exception of the dates of service. Ms. Scott informed the Agreement will be presented to the Calhoun County Board of Commissioners for approval on May 5, 2022.

Melissa Kieswetter **motioned** to approve the Calhoun County Administrative Services Agreement as presented.  
Jamie Stuck – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

### C. Engagement of Financial Auditor for 2021 Audit

Ms. Scott recommended Gabridge & Co. to complete the 2021 audit as they were the same CPA firm that performed the audit for the NAHF Board and the Firekeepers Local Revenue Sharing Board in previous years. She added that Gabridge proposed an audit of fee of \$2,950, only a slight increase over the 2020 fee, and the audit was due to the State of Michigan by June 30, 2022.

Melissa Kieswetter **motioned** to approve the engagement of Gabridge & Co. as the 2021 Financial Auditor of the Native American Heritage Fund Board.  
Dorie Rios – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**



D. 2022 Budget

Ms. Scott noted that the proposed 2022 budget was very close to that of 2021 and totaled \$500,100.

Liz Kinnart **motioned** to approve the 2022 Budget as presented.  
Melissa Kiesewetter – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

E. 2022 Meeting and Grant Award Schedule

Kelli Scott highlighted the timeframe for the media release to announce the 2022 grant application timeline. After discussion among the group, it was decided that the 2022 meeting schedule would be as follows:

**Fri., April 15, 2022, 11:00 p.m.:** NAHFB Annual Organizational Meeting – election of officers, approval of administrative services agreement, engagement of 2021 auditor, approval of 2022 budget, approval of 2022 schedule.

**Soon after April 15, 2022:** Media Release to announce 2022 grant application timeline.

**By Fri., April 22, 2022:** Send out 2022 Grant Application and media release.

**Fri., June 10, 2022:** Grant Applications due to County Administration by 5:00 p.m.

**Fri., June 17, 2022, 1:00p.m.:** NAHFB Meeting to consider 2022 submitted grant applications and approve disbursement of check for Administrative Services Agreement.

**Fri., July 22, 2021, 12:00p.m. (Tentative based on 2022 grant application response and review process):** NAHFB Meeting to approve disbursement of checks for 2022 Grant Awards; Potential Check Presentation (tbd); acceptance of 2021 audit and approve disbursement of checks for audit and QuickBooks subscription, and others as necessary; other business as necessary

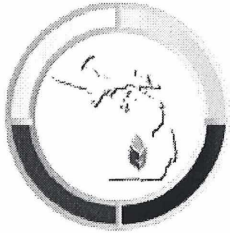
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Future meetings to be scheduled as necessary.

Meetings will be held in the Shkwede Board Room at the Firekeepers Casino-Hotel, 11177 E. Michigan Ave., Battle Creek, MI. Meetings are open to the public.

Liz Kinnart **motioned** to approve the tentative 2022 meeting schedule.  
Melissa Kiesewetter – **Seconded**

Approved without objection.



F. 2022 Grant Application Approval

Kelli Scott noted that the 2022 Grant Application was attached to the agenda for the Board's review and finalization for 2022.

Melissa Kiesewetter **motioned** to approve the 2022 Grant Application.  
Dorie Rios – **Seconded**

On a Roll Call Vote, Yes – 5. **Motion Passed**

**8. Open Discussion**

There was none.

**9. Next Meeting**

Friday, June 17, 2022, 1:00 p.m.

**10. Adjournment of the Meeting**

Meeting adjourned by Jamie Stuck, NAHFB Chairperson, at 12:19 p.m.

MINUTES PREPARED BY

Susan Connolly, Deputy Clerk/Legal Assistant/Executive Assistant