

# Native American Heritage Fund Board (NAHFB) Meeting

Agenda for Friday, February 26, 2021; 12:00 p.m.

FireKeepers Casino-Hotel; Shkwede Board Room (Hotel-side)

(Held Virtually Via Zoom)

1. Call to Order/Roll Call
2. Approval of Meeting Agenda for Friday, February 26, 2021
3. Approval of NAHFB Meeting Minutes; November 20, 2020
4. Public Comment
5. Old Business
6. Correspondence

(None)

7. New Business
  - A. Election of Officers for 2021
  - B. Administrative Services Agreement with Calhoun County
  - C. Engagement of Financial Auditor for 2020 audit
  - D. 2021 Budget
  - E. 2021 Meeting and Grant Award Schedule
8. Open Discussion
9. Next Meeting
10. Adjourn

\*\*\*Draft Agenda; Subject to Change\*\*\*



## **Native American Heritage Fund Board (NAHFB) Meeting**

November 20, 2020

### **1. Meeting Called to Order**

Chairperson Jamie Stuck called the meeting to order at 12:00 p.m., via Zoom.

#### **A. Native American Heritage Fund Board Members present:**

Jamie Stuck, Chairperson  
Dorie Rios, Vice Chair  
Melissa Kiesewetter, Treasurer  
Liz Kinnart, Secretary  
Kimberly Vargo

#### **Others present:**

Kelli Scott, Calhoun County Administrator/Controller  
Susan Connolly, Calhoun County Executive Assistant  
Judi Henckel, NHBP Tribe Communications Manager  
Lucy Blair, Calhoun County Communications Manager

### **2. Approval of Meeting Agenda for Friday, November 20, 2020**

Approved without objection.

### **3. Approval of Meeting Minutes from Friday, October 23, 2020**

Approved without objection.

### **4. Public Comment**

There was none.

### **5. Old Business Items:**

There were none.



## 6. Correspondence:

- A. 2020 Grant Award Press Release
- B. Compiled Grant Applicant Email Notifications

Kelli Scott noted that she sent email notifications to all grant applicants, and that this email correspondence was included with the meeting agenda packets so that NAHF Board members are aware of the messages and any return responses.

## 7. New Business Items:

- A. November 20, 2020 Financial Report

Ms. Scott reviewed the financial report, noting that she was presenting information through the current day, November 20, because it would then include all of the 2020 grant awards and other expenses, to give a close projection of how this year will end. She reported that after the annual payment to the County for \$15,000 contracted administrative services and payment for last year's audit, along with grant disbursements totaling \$482,210.67, there would be a year-end balance of \$310 plus bank account interest earnings for November that hasn't been received yet.

- B. Approval to Disburse Checks for 2020 Grant Awards, approved Oct. 23, 2020, totaling \$482,210.67:
  - 1. City of Marquette, \$57,500.00
  - 2. Clinton Community Schools, \$100,000.00
  - 3. Keweenaw Bay Ojibwa Community College (KBOCC), \$30,000
  - 4. Paw Paw Public Schools, \$216,045.52
  - 5. Petoskey Public Schools, \$58,665.15
  - 6. Suttons Bay Public Schools, \$20,000.00

Dorie Rios **motioned** to approve the disbursement of checks for the 2020 Grant Awards, approved October 23, 2020, totaling \$482,210.67.

Melissa Kiesewetter - **Seconded**

### **VOTE:**

Kimberly Vargo-Yes  
Jamie Stuck-Yes  
Dorie Rios-Yes  
Liz Kinnart-Yes  
Melissa Kiesewetter-Yes



### **Motion Passed Unanimously**

C. Request from Calhoun County for County to cover previously approved reimbursement, with no funding from NAHF:

a. Annual QuickBooks Subscription, Calhoun County in the amount of \$430.00

Kelli Scott informed this cost will be paid by the County and considered to be included within the \$15,000 payment for administrative services. She noted that the Board had previously approved reimbursing the County and this item would reflect for the record the retraction of the request.

### **8. Open Discussion**

Jamie Stuck shared that Ernie Stevens, chairperson from the National Indian Gaming Association, visited Pine Creek Reservation in October and the Fire Hub restaurant and awarded the Native American Heritage Fund with the NIGA Chairman's Award.

Mr. Stuck mentioned Chairman Stevens wants to get more recognition of the Native American Heritage Fund at the national level.

Melissa Kiesewetter shared that the other award project up for National recognition had been postponed due to COVID and that the NAHF Board will eventually need to respond to that request to get it back on track.

### **9. Next Meeting**

TBD, 1<sup>st</sup> Qtr 2021

### **10. Adjournment of the Meeting**

Meeting adjourned by Jamie Stuck, NAHFB Chairperson, at 12:20 p.m.

MINUTES PREPARED BY \_\_\_\_\_  
Susan Connolly, Deputy Clerk/Legal Assistant/Executive Assistant



# N.A.H.F.

NATIVE AMERICAN HERITAGE FUND

315 West Green Street, Marshall, MI 49068

## Board Members 2020

Name	Appointed by	Representing	NAHF Board Officers
<b>Jamie Stuck</b> <i>NHBP Tribal Chairperson</i>	Nottawaseppi Huron Band of the Potawatomi	Nottawaseppi Huron Band of the Potawatomi	Chairperson
<b>Dorie Rios</b> <i>NHBP Tribal Vice Chairperson</i>	Nottawaseppi Huron Band of the Potawatomi	Nottawaseppi Huron Band of the Potawatomi	Vice Chairperson
<b>Elizabeth Kinnart</b> <i>Sault Ste. Marie Tribe of Chippewa Indians Citizen</i>	Governor Rick Snyder	State of Michigan	Secretary
<b>Melissa Kiesewetter</b> <i>MDCR Tribal Liaison/ Native American Specialist</i>	Michigan Department of Civil Rights	Michigan Department of Civil Rights	Treasurer
<b>Kimberly Vargo</b> <i>Grand Traverse Band of Ottawa and Chippewa Vice Chair</i>	Governor Rick Snyder	State of Michigan	

### Administrative Services

<b>Kelli Scott</b> <i>Calhoun County Administrator/Controller</i>	<a href="mailto:kdscott@calhouncountymi.gov">kdscott@calhouncountymi.gov</a>	269.841.6853 Cell	<a href="http://www.calhouncountymi.gov">www.calhouncountymi.gov</a>
<b>Susan Connolly</b> <i>Calhoun County Executive Assistant, Administration</i>	<a href="mailto:sconnolly@calhouncountymi.gov">sconnolly@calhouncountymi.gov</a>	269.781.0966 Office	<a href="http://www.calhouncountymi.gov">www.calhouncountymi.gov</a>

EMAIL distribution: [kdscott@calhouncountymi.gov](mailto:kdscott@calhouncountymi.gov); [vargo1km@gmail.com](mailto:vargo1km@gmail.com) ;  
[kiesewetterM@michigan.gov](mailto:kiesewetterM@michigan.gov); [l\\_kinnart@yahoo.com](mailto:l_kinnart@yahoo.com); [lblair@calhouncountymi.gov](mailto:lblair@calhouncountymi.gov); [Dorie.Rios@nhbp-nsn.gov](mailto:Dorie.Rios@nhbp-nsn.gov); [RBurlingham@nhbp-nsn.gov](mailto:RBurlingham@nhbp-nsn.gov); [Jamie.Stuck@nhbp-nsn.gov](mailto:Jamie.Stuck@nhbp-nsn.gov); [bbrooks@nhbpi.com](mailto:bbrooks@nhbpi.com);  
[Judith.Henckel@nhbp-nsn.gov](mailto:Judith.Henckel@nhbp-nsn.gov);

## AGREEMENT FOR ADMINISTRATIVE SERVICES

This Agreement for Administrative Services is entered into this \_\_\_\_ day of March, 2021, between Calhoun County, a Michigan municipal corporation, 315 W. Green Street, Marshall, Michigan 49068 (“County”) and the Michigan Native American Heritage Fund Board, (“Board”). This Agreement is effective on the date last adopted by both signatories.

WHEREAS, the Board was created by the “Interlocal Agreement for Establishment of the Native American Heritage Fund Board” (“Interlocal Agreement”) entered into between the Nottawaseppi Huron Band of the Potawatomi and the State of Michigan, attached as Exhibit 1;

WHEREAS the Board is funded by the Second Amendment to a Compact between the Nottawaseppi Huron Band of Potawatomi Indians and the State of Michigan providing for the Conduct of Tribal Class III Gaming by the Nottawaseppi Huron Band of Potawatomi Indians (“Amended Compact”), attached as Exhibit 2;

WHEREAS the Board is in need of certain administrative services relative to its obligation to distribute funds in the Michigan Native American Heritage Fund (“Fund”) as provided by the Interlocal Agreement and the Amended Compact, and;

WHEREAS the County is able to provide such administrative services pursuant to the terms and conditions set forth below,

NOW THEREFORE, the parties agree as follows:

1. Maintenance of Records. County shall assist the Secretary and Treasurer of the Board in maintaining the records of the Board and shall establish and keep a secure location for maintaining said records and for making them available to the public as appropriate through the County’s website. County shall maintain the minutes and other records of the Board and shall assist the Secretary in preparing agendas, minutes and other materials.

2. Meetings. County shall assist Board in scheduling meetings for the Board and shall assist with Board and public communications as needed.

3. Review of Requests. County shall compile, review, and provide summaries for the Board of any applications for grants.

4. Budgeting and Financial Reports. County will assist the Board with the preparation and establishment of the annual budget for administrative and operational cost, and compliance with the terms of the Interlocal Agreement and the Amended Compact. The County further agrees, in conjunction with the Secretary and Treasurer of the Board, to conduct banking transactions and to provide financial reports and such other financial information as shall reasonably be requested by Board. The County will assist Board in obtaining and completing an annual independent audit, as required by the Interlocal Agreement.

5. FOIA Officer. The Freedom of Information Act Coordinator for the County shall act as the Board's appointed FOIA officer and shall cooperate with the Secretary of the Board in responding to any such requests as required by law. Unless a separate FOIA Policy is adopted by the Board the Calhoun County FOIA Policy shall apply to FOIA requests received by the Board.

6. Notices. County shall be provided notices to the Board Secretary and Treasurer for posting and shall post all notices as required by law relative to meetings of the Board.

7. Copies. Board shall be assigned a copy code number and the same cost as allocated internally to County departments shall be paid by Board per copy.

8. 9. Cost for Services. In exchange for the services as set forth herein, the County shall be paid the annual sum of fifteen thousand and 00/100 (\$15,000.00) for all services rendered under this Agreement. Postage and copies shall be additional as set forth herein. The payment shall be on a calendar year basis, commencing January 1, 2021. The County shall present an invoice annually to the Board for payment. In the event of termination of this agreement, the final payment to County shall be pro-rated based upon the effective date of termination.

Subject to the limitation on administrative costs paid directly by the Board as set forth in the Interlocal Agreement and the Amended Compact, the County may, with the approval of the Board and a upon demonstration of a compelling need, seek additional funding for providing these administrative services to the Board.

10. Provision of Services to Board. Effective January 1, 2021, and while this agreement is in effect the County agrees that, other than as provided for by this Agreement, it will not submit any requests to the Board for reimbursement of actual costs relative to the administrative services set forth herein.

11. Attorney Fees. This agreement neither requires the County to provide legal services or representation to the Board, nor does it include compensation for legal advice or representation. In the event that the Board determines that it needs the assistance of an attorney there shall be a separate agreement(s) between the Board and the Attorney it selects relative to any such services provided.

12. Termination. This Agreement shall terminate on December 31, 2021, unless renewed by the Board at least 90 days prior to termination. In the event of a material breach of this agreement, and failure to correct the breach within ten (10) days of written notice of the same, this agreement may be immediately terminated.

13. Indemnification. The County and Board agree, to the extent allowed by law, to mutually indemnify the other for any costs, including attorney fees, incurred as a result of their actions or inactions or those of their employees, officers and agents.

14. Complete Agreement. This Agreement constitutes the complete expression of the agreement between the County and Authority on the subjects contained herein and there are no other oral or written agreements or understandings between the entities concerning these subjects. Any prior agreements or understandings on the matters addressed in this Agreement are hereby rescinded, revoked or terminated. This Agreement may be modified or amended only by subsequent written agreement approved by the County Board of Commissioners and the Authority Board.

15. Control of County Personnel. In providing services under this Agreement, the parties recognize that County personnel will, from time to time, be doing work for the Board. The County and the Board agree that the point of contact for all communication and direction regarding work to be performed by County personnel under this Agreement shall be the Chairman of the Board. The County reserves the right to control and direct all of its employees and when they may perform services under this Agreement.

By the signatures executed below, the parties agree to the terms of this Agreement and the signatories represent that they have the authority to execute this Agreement on behalf of the party for which they have signed.

Calhoun County

By: \_\_\_\_\_, 2021

Kelli D. Scott

Its: Administrator/Controller

Michigan Native American  
Heritage Fund Board

By: \_\_\_\_\_, 2021

Its: Board Chair

February 18, 2021

To the Board of Directors  
Michigan Native American Heritage Fund  
Marshall, Michigan

We are pleased to confirm our understanding of the services we are to provide the Michigan Native American Heritage Fund (the “MNAHF”) for the year ended December 31, 2020. We will audit the financial statements of the governmental activities and the general fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of the MNAHF as of and for the year ended December 31, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the MNAHF’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the MNAHF’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis
- 2) Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies the MNAHF’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor’s report on the financial statements:

- 1) Schedule of Grants Awarded

CERTIFIED PUBLIC ACCOUNTANTS

## **Audit Objective**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the MNAHF's financial statements. Our report will be addressed to the Board of Directors of the MNAHF. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

## **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we

will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the MNAHF's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Other Services**

We will also assist in preparing the financial statements of the MNAHF in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation

have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Gabridge & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Michigan Department of Treasury or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gabridge & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the Michigan Department of Treasury or its designee. The Michigan Department of Treasury or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to begin our audit on approximately May 1, 2021 and to issue our reports no later than June 15, 2021. Joe Verlin, CPA, CGFM is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$2,850. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the MNAHF and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Gabridge & Company, PLC  
Grand Rapids, MI

RESPONSE:

This letter correctly sets forth the understanding of the Michigan Native American Heritage Fund.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# N.A.H.F.

NATIVE AMERICAN HERITAGE FUND

315 West Green Street, Marshall, MI 49068

## Native American Heritage Fund

### 2021 Proposed Budget

K.Scott, 02/26/2021

	2019 Budget	2020 Unaudited Actuals	2021 Proposed Budget
<b>REVENUES</b>			
Annual Payment from State	\$ 497,447	\$ 497,447	\$ 499,648
Carryover from Prior Year	\$ 2,553	\$ 2,553	\$ 352
Interest Income	\$ 500	\$ 412	\$ 300
<b>TOTAL REVENUES</b>	<b><u>\$ 500,500</u></b>	<b><u>\$ 500,412</u></b>	<b><u>\$ 500,300</u></b>
<b>EXPENSES</b>			
<b>Administrative (limited to 4% of annual Total Funds Received):</b>			
County Contracted Services	\$ 15,000	\$ 15,000	\$ 15,000
Copies, Postage	\$ -	\$ -	\$ -
Advertising	\$ -	\$ -	\$ -
Legal/Professional Fees	\$ 500	\$ -	\$ 500
Bank Fees	\$ -	\$ -	\$ -
Supplies	\$ 500	\$ -	\$ 500
Audit	\$ 2,850	\$ 2,850	\$ 2,900
Board Meeting Expenses	\$ -	\$ -	\$ -
Total Administrative	<b><u>\$ 18,850</u></b>	<b><u>\$ 17,850</u></b>	<b><u>\$ 18,900</u></b>
 <b>Grant Disbursements:</b>	 <b><u>\$ 481,650</u></b>	 <b><u>\$ 482,211</u></b>	 <b><u>\$ 481,400</u></b>
<b>TOTAL EXPENSES</b>	<b><u>\$ 500,500</u></b>	<b><u>\$ 500,061</u></b>	<b><u>\$ 500,300</u></b>
 <b>NET REVENUE IN EXCESS OF EXPENSES</b>	 <b><u>\$ -</u></b>	 <b><u>\$ 352</u></b>	 <b><u>\$ -</u></b>

## Kelli Scott

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**From:** Alexander Fox (MEDC) <foxa2@michigan.org>  
**Sent:** Tuesday, February 16, 2021 1:12 PM  
**To:** Kelli Scott; Calvin Myers (MEDC)  
**Cc:** Jill Trepkoski (MEDC); Bill Brooks; Jamie.Stuck@nhbp-nsn.gov; Susan M Connolly  
**Subject:** RE: NAHF balance information

**THIS EMAIL WAS SENT FROM OUTSIDE YOUR ORGANIZATION. PLEASE USE CAUTION WHEN CLICKING LINKS OR OPENING ATTACHMENTS .**

Hello Kelli,

The payment of \$499,648.31 has been processed and should be in account ending in 2296 within the next few days.

Thank you,

**Alex Fox**

Accountant

**Michigan Economic Development Corporation**

300 N. Washington Square | Lansing, MI 48913

Office: 517.335.0815 | [foxa2@michigan.org](mailto:foxa2@michigan.org)

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**From:** Kelli Scott <kdscott@calhouncountymi.gov>  
**Sent:** Tuesday, February 9, 2021 8:25 AM  
**To:** Calvin Myers (MEDC) <myersc5@michigan.org>  
**Cc:** Jill Trepkoski (MEDC) <trepkoskij2@michigan.org>; Alexander Fox (MEDC) <foxa2@michigan.org>; Bill Brooks <William.Brooks@nhbp-nsn.gov>; Jamie.Stuck@nhbp-nsn.gov; Susan M Connolly <SConnolly@calhouncountymi.gov>  
**Subject:** RE: NAHF balance information

Hi Mr. Myers

Here is the Native American Heritage Fund year-end balance information for 12/31/2020. Please let me know if you need anything else from me in order to remit this year's allocation.

Thanks,

***Kelli D. Scott***

Administrator/Controller

Calhoun County

315 W. Green St.

Marshall, MI 49068

Office 269.781.0966

Cell 269.841.6853

[kdscott@calhouncountymi.gov](mailto:kdscott@calhouncountymi.gov)

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**From:** Calvin Myers (MEDC) <[myersc5@michigan.org](mailto:myersc5@michigan.org)>  
**Sent:** Wednesday, February 5, 2020 9:34 AM  
**To:** Kelli Scott <[kdscott@calhouncountymi.gov](mailto:kdscott@calhouncountymi.gov)>  
**Cc:** Jill Trepkoski (MEDC) <[trepkoskij2@michigan.org](mailto:trepkoskij2@michigan.org)>; Alexander Fox (MEDC) <[foxa2@michigan.org](mailto:foxa2@michigan.org)>; Shana Huerta <[SHuerta@calhouncountymi.gov](mailto:SHuerta@calhouncountymi.gov)>; [bbrooks@nhbpi.com](mailto:bbrooks@nhbpi.com); [jstuck@nhbpi.com](mailto:jstuck@nhbpi.com)  
**Subject:** FW: NAHF balance information

Good Morning Kelli,

Will you please provide the current year version of the attached information so that we may get this year's payment processed timely after we receive our funds?

Thank you,

**Calvin Myers, CPA**  
Controller & Chief Accountant  
**Michigan Economic Development Corporation**  
300 N. Washington Square | Lansing, MI 48913  
Office: 517.241.4104  
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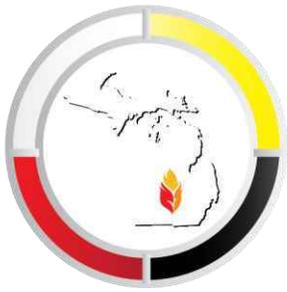
**From:** Kelli Scott <[kdscott@calhouncountymi.gov](mailto:kdscott@calhouncountymi.gov)>  
**Sent:** Thursday, February 28, 2019 11:15 AM  
**To:** Amanda Bright McClanahan (MEDC) <[brighta@michigan.org](mailto:brighta@michigan.org)>  
**Cc:** [jstuck@nhbpi.com](mailto:jstuck@nhbpi.com); [bbrooks@nhbpi.com](mailto:bbrooks@nhbpi.com); Shana Huerta <[SHuerta@calhouncountymi.gov](mailto:SHuerta@calhouncountymi.gov)>  
**Subject:** NAHF balance information

Amanda

Per our conversation, here is the latest bank statement showing the current balance in the NAHF account of \$16,394.33. Please confirm when the payment of \$500,000 less this amount is sent.

Thank you,

*Kelli D. Scott*  
Administrator/Controller  
Calhoun County  
315 W. Green St.  
Marshall, MI 49068  
Office 269.781.0966  
Cell 269.841.6853  
[kdscott@calhouncountymi.gov](mailto:kdscott@calhouncountymi.gov)



# N.A.H.F.

NATIVE AMERICAN HERITAGE FUND

315 West Green Street, Marshall, MI 49068

## PROPOSED 2021 Schedule

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**Friday, February 26, 2021, 12:00 pm:** NAHFB Annual Organizational Meeting—election of officers, approval of administrative services agreement, engagement of 2020 auditor, approval of 2021 budget, approval of 2021 schedule

**By Friday, March 12, 2021:** Send out 2021 Grant Application and media release

**Friday, May 7, 2021:** Grant Applications due to County Administration by 5:00 p.m.

**Friday, May 14, 2021, 12:00 p.m.:** NAHFB Meeting to consider 2021 submitted grant applications, and approve disbursement of check for Administrative Services Agreement.

**Friday, June 18, 2021, 12:00 p.m.:** NAHFB Meeting to approve disbursement of checks for 2021 Grant Awards; Check Presentation

**Friday, July 30, 2021, 12:00 p.m.:** NAHFB Meeting to accept 2020 audit and approve disbursement of checks for audit and QuickBooks subscription, and others as necessary; other business as necessary

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Future meetings to be scheduled as necessary.

Meetings will be held in the Shkwede Board Room at the FireKeepers Casino-Hotel, 11177 E. Michigan Ave., Battle Creek, MI, **and/or via Zoom as determined by the Board and legally allowed.** Meetings are open to the public.